

Gulf States Quilting Association

olicies and Procedures

Past President

Policy Statement:

The Past President is to chair the Nominating Committee and to install the incoming officers at the January meeting during which this officer's term of office ends.

Procedures/Standards and Roles & Responsibilities:

1. Serve as chairman of the Nominating Committee. The Past-President appoints four other members of the committee, attempting to select members from various areas within GSQA's geographical boundaries. Per the by-laws, board members are not eligible to serve on the Nominations Committee.
2. Installs incoming officers at the January meeting as she/he leaves the Board.
3. Provides consultation and help to the current President as needed.

Nominations Duties:

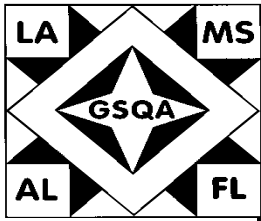
1. The Nominating Committee chooses one candidate for each vacancy. Per the by-laws, nominees will have been GSQA members in good standing for a minimum of 2 years.
2. The chairman presents the proposed slate of officers to the Board at the June Board Meeting. Approved nominations will then be presented at the July General Meeting, where nominations will be accepted from the floor by the general membership.
3. If nominations from the floor are made, an absentee ballot will be included in the October Quilt Talk and voting will take place at the October General Meeting.
4. The Chairman of the Nominating Committee will install the new officers at the following January General Meeting

Policy History

Original Date: June 2009

Reviewed: February 2016

Approved: March 7, 2016



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Attachments:

1. Sample memo to Nominations Committee Members
2. Nominating Committee Timeline and Suggestions
3. Sample Script for Presenting the Slate of Nominees / Election of Officers at July General Meeting.

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